SART STEERING COMMITTEE MEETING

Thursday, January 18, 2018 @ 10:00 a.m. to 12:00 p.m.

Farm Service Agency

4440 NW 25th Place, Suite 1, Gainesville, FL 32614-1030

MEETING SUMMARY

Steering Committee Members in Attendance:
Karen Adams, UF College of Veterinary Medicine
Robert Capote, FDACS
Dr. Greg Christy, FDACS
Peter Dittmar, UF-IFAS
Consie von Gontard, Florida State Animal Response Coalition
Angie Lindsey, UF-IFAS
Sue Rantuccio, FDACS
Jessica Stempien, FDACS
Hyatt Sudano, FDACS
LeiAnna Tucker, FDACS
Summer Williams, FDACS

Staff in Attendance:
Zach Annett, ARPC

Approval of Meeting Minutes:
The meeting summary from the December 14, 2017 Steering Committee was reviewed. LeiAnna Tucker informed the committee that a correction to the minutes was made. A motion was made by Ms. Tucker and seconded by Sue Rantuccio to approve the minutes with the correction. The motion carried unanimously.

Budget Update:
Ms. Rantuccio updated the group on the status of the budget. Ms. Rantuccio stated that the 2016 grant closes on May 31, 2018, and there will be a gap in funding between the ending of the 2016 grant and the beginning of the 2017 grant. Ms. Tucker stated they will reach out to FDEM on extending the funding after May 31, 2018, with the plan to use excess funding for training to fill the gap between the grants. Additionally, there is still a need for more travel funding for the e-ISuite exercise; however, if the funding is not available travel will have to come out of pocket for participants. Ms. Tucker also stated there is funding set aside for a possible Animal Technical Rescue Training to take place in Alachua County in Spring of 2018. Ms. Rantuccio and Ms. Tucker said the 2017 Grant has been signed and submitted to FDEM and is waiting for the final signatures to fully execute

the grant. It was mentioned that a strategic plan will need to be created with a two-year calendar stating how the 2017-2018 grant funding will be utilized.

Volunteer Cost-Share Tracking:
Ms. Tucker updated the group on the progress of the volunteer cost-share tracking. It was stated that nearly $1.2 million in total value was added by SART in 2017. Numbers from SARC have not been added yet but will add even more value to the total number. Those numbers will be sent to Elise Fisher with the ARPC and will then be added to the document for the next SART Steering Committee Meeting.

SART Funding Meeting:
Ms. Tucker discussed the SART funding meeting with attendees. Ms. Tucker went through the funding presentation and discussed how funding affects the SART role as well as how it is utilized by SART. This included all of the activities performed by SART and the benefits they provide throughout the state.

Upcoming ESF-17/SART Presentations:
Ms. Tucker informed attendees of upcoming presentations at SART Steering Committee Meetings and at meetings conducted by SART partners. The planned upcoming presentations include:
- A presentation on animal emergencies via webinar to the United States Animal Health Association
- Florida Emergency Preparedness Association (FEPA) – Ms. Tucker mentioned they will hold discussions with the mass care working group about presenting at FEPA.
- A presentation in March giving an overview of the SART program given to the Animal Industry Technical Council.
- A presentation and training held at the Governors Hurricane Conference. The presentation will help counties learn about pet friendly shelters and how to get reimbursed through the Pets Act.

SART Website Update, phase 1 – Review Design Layout:
Ms. Tucker presented the proposed design layout for the SART website update. The goal is to make the website more user friendly and informational. The committee reviewed the two mock website drafts and provided input and recommendations. Those recommendations will be taken back to Dr. Xin who will apply those updates. There were also discussions on updating the current SART logo.

SART Draft AAR Hurricane Irma – Review:
Attendees reviewed the suggested edits to the draft After Action Report for SART Hurricane Irma Response. No changes to the current AAR were made and the committee agreed the document is ready to be submitted for final approval.

SART Organizational Declaration – 2018 Update:
Attendees reviewed the suggested updates to the SART Organizational Declaration. Ms. Tucker mentioned the document shall include a strategic plan for the business and affairs of SART. The document will be updated and then reviewed at the next Steering Committee Meeting.

Active Action Items:
- Agriculture Economic Impact Database
- Add tracking specifications for animal tracking to WebEOC
- Follow up on MYTEP – Rescheduled for 2018
- Determine cost of building an online small animal emergency sheltering course – Spring 2018
- Create and maintain a spreadsheet with emergency equine and livestock sheltering options, and post on SART website – Laterika Shoemate Dehaney at FDACS has been working on this
- Send meeting minutes to all partners beginning with the approved December 14 minutes

- 12/14/17 SART donation management
- ESF 17 Desk reference document for County EOCs to be created. Will outline the roles and responsibilities of the desk. It will also include an overview of SART and the role they play within ESF 17. The document will also include local resources and contacts as well as the processes necessary for requesting resources.

General Discussion:

- Hyatt Sudano mentioned the need for WebEOC training. Also, Mr. Sudano mentioned that he would like to give a presentation on Mosquito Control at either FEPA or the Governor's Hurricane Conference. Ms. Tucker suggested reaching out to FDEM Staff about giving the presentation at FEPA as all County Emergency Managers will be in attendance.
- Summer Williams informed the committee of the upcoming Annual Meeting of the Florida Integrated Rapid Response Team. The meeting will take place March 19-22, 2018, and they will be taking a field trip to the SEOC.
- Ms. Tucker mentioned there was an outbreak of canine Influenza in Citrus County and that SART is currently providing assistance to combat the outbreak.